

CLOSE-OUT DOCUMENT

**Name Public Housing Development**

**CM/PM/Inspection Firm**

**PUERTO RICO PUBLIC HOUSING ADMINISTRATION**

01 May 2017

Form AVP-500903

Rev. June 2017

**Contractor**

Project Final Brief

# General Information

* Contractor:
* Designer:
* Program/Construction Manager:
* Administration Company:
* PRPHA Engineer Monitor:

# Project Profile before Modernization

* Total Housing Units to be Modernized:
* Total Dwelling Building to be Modernized:
* Total Non-Dwelling Building to be Modernized:
* Parking spaces:
* Recreational Facilities:

# Investment Costs

* Original Construction Cost:
* Approved Change Order Cost:
* Adjusted Construction Cost:
	+ General Conditions:
	+ Dwelling, Non-Dwelling Units:
	+ Site:

# Construction Data

* Start date:
* Construction time: days calendar
* Original Completion date:
* Additional time due to change orders : days
* Revised time of construction: days calendar
* Revised completion date:
* Modernized units: units
* Units in the process of modernization: units
* Modernized buildings: buildings
* Buildings in the process of modernization: buildings
* Work done and certified: $
* Percent of work done and certificated: %

# Relocation

* Currently relocated families:
* Relocated families within the project:
* Relocated families outside the project:
* Units converted for special applications:

# Direct Average Work Force

* Contractor:
* Construction/Program Manager:
* Designer / observer:

# Work doing in Modernization

* Mitigation
	+ Lead:
	+ Asbestos:
* Site
	+
	+
	+
* Housing units
	+
	+
	+
* Administration Building and Community Center
	+
	+
	+
* Others
	+
	+

# Index

1. Contract, Amendment and Change Orders Copy (CM1 and CM2)
2. Final Acceptance Letter Copy
3. Certificate and Release
4. Relay of the Insurance Company
5. "Affidavit" on No Debt With the Subcontractors and Suppliers
6. Roof Warranty Bond
7. Performance Bonds for Equipment, Labor and Materials
8. Transfer of all the Guarantees to the PRPHA
9. Relay of “Fondo del Seguro del Estado” Work Insurance
10. Instructions for Equipment Operation
11. Evidence of Delivery of "As-Built Plan"
12. Relief of Revenues and Municipal Patents
13. Relief of Internal Revenue Service
14. ARPE/OGPe Construction and Use Permit
15. Relay of the Puerto Rico Work Department
16. Evidence of Contributions Payment to Puerto Rico Treasure Department
17. Electrical Certifications
18. Plumbing Certification
19. Submittals Log and Evidence That Submitted Submittals Folder to Manager Agent
20. Evidence of Closing Permit General Activities of Mitigation of Lead Base Painting Puerto Rico Environmental Quality Board (EQB)
21. Evidence Submission to EQB for Closure General Permit for Management of Materials Containing Asbestos.
22. Evidence Closure General Consolidated Permit
23. Evidence of the closure for the national program of elimination of pollutants in discharges (NPDES)